

Acceptable Internet Use Guidelines

Our mission is to provide St. Augustine students with hands-on experience in computer technology as a tool to enhance their learning. St. Augustine School uses a filtering program. Your son/daughter has the opportunity to use an information system known as the World Wide Web on the Internet, with the purpose to participate in curriculum enhancing projects. In a Catholic Christian setting it is necessary to stress responsible behavior in using this technology.

In order to be allowed access to the computers and software connected to the Internet, our students and parents must review these guidelines and agree, by their signatures, to abide by the *Acceptable Internet Use Guidelines*.

1. Access to the Internet must be related to the user's work responsibilities, for the purpose of education or research, and be consistent with the educational and religious objectives of the school.
2. The use of the Internet is a privilege, not a right, and inappropriate use, whether in school or outside of school, will result in a cancellation of those privileges, disciplinary action (up to and including suspension or expulsion) and/or appropriate legal action. Whether the use is considered inappropriate or violates this policy is a matter within the discretion of the Principal (or Head Teacher), and his or her decision is final.
3. Some examples of unacceptable uses are:
 - a. Using the network for any illegal activity, including violation of copyright or State law;
 - b. Unauthorized downloading of software, regardless of whether it is copyrighted;
 - c. Invading the privacy of individuals;
 - d. Using another user's password or account;
 - e. Using pseudonyms or anonymous sign-ons;
 - f. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, or sexually-oriented, threatening, racially offensive, harassing, or illegal material or other information and/or materials that are inconsistent with the objectives and/or teachings of the School.
 - g. Engaging in abuse of the Internet. This includes communications, in or outside of school, by personal computers or mobile devices such as cellular telephones, BlackBerrys, Pocket PCs, SideKicks, pagers, and other similar devices which threaten other students or school personnel, violate school rules, or disrupt the educational process promoted by the school.

Abusive Internet communication includes, for example, posting or dissemination of written material, graphics, photographs or other representations which communicate, depict, promote, or encourage:

 1. Use of illegal or controlled substances, including alcoholic beverages;
 2. Violence or threats of violence, intimidation, or injury to the property
 3. Lewd, offensive, sexually suggestive, or other inappropriate behavior on web pages, web sites, blogs, bulletin boards systems, in e-mail communication or attachments, in discussion groups, user groups, chat rooms, or any other function of the Internet or world wide web electronic media.
 4. Use of a photograph, image or likeness of one's self or of any other employee, student, parent, or parishioner on any Internet or web-based site, or in any electronic communication, is prohibited, except with the express permission of the Principal.

5. Using School equipment to create a web site or to transmit the likeness, image, photograph or video of any employee, student, parent or parishioner, is prohibited, except with the express permission of the Principal.

6. Employees are prohibited from permitting any other individual or entity from creating a web site for the School facility, or from photographing, video graphing, or otherwise creating the likeness of any employee, student, parent, or parishioner for commercial purposes, advertising purposes, or for Internet transmission or posting, except with the express permission of the Principal.

7. Employees are not permitted to allow a non-employee to use a School computer or other equipment unless the non-employee is an authorized volunteer.

8. The School reserves the right to monitor employee and student use of School computers, including an employee's Internet use and email use and content. Thus, employees and students have no expectation of privacy in their use of School computers, the Internet, or email.

Your account and password are confidential and must remain so. Do not use another individual's account and confidential password.

STUDENT AUTHORIZATION FOR INTERNET ACCESS

Name: _____ Date of Birth: _____

Each student and his or her parent(s)/guardian(s) must receive the Internet Acceptable Use Policy and sign this authorization before being granted supervised or unsupervised access to the Internet. Teachers and other staff must also sign as a condition of using the School's Internet connection. Students, parent(s)/guardian(s) and staff need only sign this Authorization for Internet Access once while enrolled in the School or employed by the School.

I have received training on appropriate use of the Internet and I have received, understand and will abide by the Internet Acceptable Use Policy.

User Signature: _____ Dated: _____

The following must also be signed by a Parent/Guardian if the user is a student under the age of 19.

I have read the Internet Acceptable Use Policy and this Authorization for Internet access and understand and agree to the terms of that Policy. I understand that access is designed for educational purposes and that the School prohibits the access of inappropriate materials, but that it is impossible for the School to restrict access to all controversial and inappropriate materials. I will hold harmless the School, its employees, and/or agents from any harm caused by materials or software obtained by my child via the Internet. I also agree, on my child's behalf, to the terms of the Internet Acceptable Use Policy; I affirm my child's obligations pursuant to that policy and this Authorization and accept all responsibilities and/or liabilities arising from my child's compliance or non-compliance with that policy and/or Internet use. I have discussed the terms of this Authorization with my child. I hereby request that my child be allowed access to the Internet.

Parent/Guardian: _____ Dated: _____

St. Augustine School
Web Page & Photo Permissions

Dear Parent,

St. Augustine's students may have the opportunity to publish documents and projects on the World Wide Web. All documents and projects must meet with a teacher's approval before publication. This could include the student's own written, artistic and/or multimedia work; audio clips of student's own written, artistic and or/multimedia work; audio clips of student's voice or student playing a musical instrument; and student's first name and last initial (or an acronym) on students' work or other areas of the website.

St. Augustine School may want to display photos of students in groups or individually on the St. Augustine's web site or on teachers' web pages. First name and last initial will be used only when necessary.

Below is a permission form for publishing your child's work and photo.

Thank you

St. Augustine School has permission to publish my child's documents and projects on the World Wide Web.

St. Augustine School has permission to publish my child's photo on the St. Augustine Web site and the St. Augustine's teacher's web pages.

Parent's name Please PRINT

Parent's Signature

Date